



# 2021 Delegate Orientation

# Today's Procedures

- Stay muted when you aren't speaking.
- If you have a question, type it in the chat box or unmute yourself!
- If you lose internet connection, don't panic! Simply re-establish your connection, and click on the meeting link to re-join.
- If you have major issues, text Mr. LeJeune at 337-523-5572.



# 2021 Teacher Coordinators



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Committee 1: The Committee to Review Chapter Officer Leadership Training (COLT) Conferences

- Amy Green

Committee 2: The Committee to Evaluate the Role of Area Officers

- Doug Triche

Committee 3: The Committee to Evaluate the Need for an at-Large State Vice President Position

- Josh Wilhite

Committee 4: The Committee to Evaluate the Effectiveness of Virtual Events

- Summer Anderson



# The Delegate Process



# The Delegate Process

## Grassroots

- Encourages FFA chapters to create positive change within the association

## Organized

- A formal and institutionalized structure for proposing new ideas

## Transparent

- Fosters debate and discussion in a fair and impartial manner

## Student-led

- Allow all chapters', and therefore all members', voices to be heard



# The Delegate Process

November 2020 – February 2021

- Call for ideas and sharing of delegate information

March 2021 at SLDC

- Review of all issues by state leadership delegates

March 2021 at SLDC

- Final list of issues determined

March 2021 at SLDC

- Leadership delegates for committees determined

March 2021 – May 2021

- Research on issues conducted by State Staff and shared with Leadership Delegates



# The Delegate Process

June 2021

- State Convention

June 2021 – September 2021

- State Staff prepares feedback and forwards recommendations to State Executive Committee

September 2021

- Executive Committee actions shared with chapters

June 2022

- Delegate action on Executive Committee recommendations





# Roles of Teacher Coordinators



# Roles of Teacher Coordinators

## Advisors

- Guide the process through committee work
- Act as a steering committee in procedural matters regarding the process

## Teachers

- Facilitate member learning

## Guardians

- Protect the process protocol

## Impartiality

- Never allow personal biases or the interest of your chapter to interfere with your duties



# Roles of Leadership Delegates



# Roles of Leadership Delegates

## Facilitators

- Lead the work of the delegate committees

## Leadership positions

- Chair
  - Managers of the results
  - Should be fluent in parliamentary procedure
  - Cannot be from the chapter that submitted the proposal which led to the creation of the committee
- Vice Chair
  - Assists the chair
  - Should be fluent in parliamentary procedure
  - Cannot be from the chapter that submitted the proposal which led to the creation of the committee



# Roles of Leadership Delegates

## Leadership positions

- Secretary
  - Managers of the official documentation
  - Keeps minutes and types report
- Sentinel
  - Managers of the committee room
  - Keep the committee operating on time
- Discussion Group Leaders
  - Managers of the creative process
  - Facilitate small group discussion in the committee



# The Committee Process



# The Committee Process

## Call to order and roll (5 minutes)

- Get an accurate count of delegates in attendance

## Introduction of committee purpose (5 minutes)

- Chair will explain background and purpose of the committee

## Full committee discussion (20 minutes)

- Delegates may give their opinions on the topic
- All discussion must be directed to the chair



# The Committee Process

## Small group discussion (30 minutes)

- Discussion Group Leaders facilitate conversation on specific topics

## Full committee discussion (25 minutes)

- Discussion Group Leaders present the small group findings
- Further delegate discussion on topic

## Formulation of recommendations (25 minutes)

- Based on discussions, committee forms recommendations for report
- Vote on one recommendation at a time

## Final discussion and vote (10 minutes)

- Delegates discuss the proposed report and vote on its final passage





# The Committee Process

Using parliamentary procedure

- Certain rules apply to committee proceedings
  - Members are allowed unlimited debate
  - Motions that restrict debate are out of order
    - Previous Question, Limit or Extend Limits of Debate



# The Committee Process

## Using parliamentary procedure

- The committee cannot adopt motions to Postpone, Refer to a Committee, or Lay on the Table
- Formal debate rules are not necessary in small group discussions
- Leadership delegates are allowed to debate and vote; the chair should not debate or vote
- Discussion in the committee can take place on the committee topic without a formal motion
- The committee topic is not a motion; there is not motion on the floor until a member moves one
- Discussion in the committee should remain germane to the committee topic



# 2021 Committee Meetings



# 2021 Committee Meetings

## Committee 1

- Wednesday, May 26 at 8:00am

## Committee 2

- Wednesday, May 26 at 10:00am

## Committee 3

- Thursday, May 27 at 8:00am

## Committee 4

- Thursday, May 27 at 10:00am
- Statewide Delegate Assembly
  - Friday, May 28 at 9:00am



# 2021 Committee Meetings

- Committee assignments will be shared with advisors later today via email.
- Chapters will be randomly assigned to committees.
- Each chapter should send one delegate to their assigned committees.



# Procedures



# Procedures

## Identifying Yourself

- Name yourself Chapter Name 1 or Chapter Name 2 (ex. Abbeville 1 or Abbeville 2)

## Debating

- Use the Raise Hand feature to gain recognition from the chair
- When called upon, unmute yourself (microphone and camera) and speak.
- When finished, mute your microphone and camera

## Voting

- We will use the Zoom polling feature for all questions requiring a recorded vote



# How to Prepare





# How to Prepare

Find information for each committee on our website

- Visit <http://www.la-ffa.org/conv-delegates>

Make sure to read all information on the page

Talk about the committee issues with your Advisor prior to your committee meeting and the statewide assembly



# Officer Elections



# Officer Elections

## State Officer Elections

- State Nominating Committee report shared on social media at 12:00pm on Monday, May 31
- First-round voting will take place on June 2 from 12:00pm to 11:59pm
- Second-round voting (if necessary) will take place on June 3 from 12:00pm to 11:59pm
- Newly-elected officers will be announced in-person at the Fifth General Session of State Convention at 10:30am on June 10
- To vote, advisors will receive unique voting codes for each delegate.
- Delegates will go to [www.laffa.org/vote](http://www.laffa.org/vote), enter their voting codes, and make their selections.
- Campaign speeches will be found on the voting page for viewing prior to casting ballots.



# Officer Elections

## Area Officer Elections

- Area Nominating Committee reports (all four areas) shared on social media at 6:00pm on Monday, June 14
- First-round voting will take place on June 16 from 12:00pm to 11:59pm
- Second-round voting (if necessary) will take place on June 17 from 12:00pm to 11:59pm
- Newly-elected officers will be announced via social media on Friday, June 18 at 12:00pm
- To vote, advisors will be shared a Formsite link
- Delegates will click on this link, select their chapter, and make their selections
- Campaign speeches will be found on the voting page for viewing prior to casting ballots.



**Questions????**

